

PORTLAND FOOD CO-OP Board of Directors

Meeting Minutes

June 26, 2018

Board Members Present: Rachelle Curran Apse, President; Julianne Baroody, Vice-President; Melissa Emerson, Treasurer; Erin Covey-Smith, Secretary; Sarah Alexander, Elizabeth Chapman; Andrew Magoun; Mary Malia; Chris Stacey; and Megan Banner Sutherland

Board Members Absent: Timothy Lynch

Also Present: John Crane, General Manager; Sarah Braik, Board Assistant; and Member-Owners Philippa Adam and Bhumika Simon

CALL TO ORDER

7:00 PM

1. WELCOME/CHECK-IN/ANNOUNCEMENTS

7:00 PM-7:12 PM

Board members contributed feedback on the June 24 Board retreat.

2. AGENDA REVIEW AND TIME CHECK

7:13 PM

3. APPROVE MINUTES FROM MAY 22 MEETING

7:14 PM-7:15 PM

--The Board approved the May 22 minutes by consensus with a change in item # 6, regarding a request from the Neighboring Food Co-op to sign on to a letter to fully support organic agriculture in the Farm Bill, that if a local issue like this comes up again, the Co-op will solicit the opinions of trusted advisors.

4. MEMBER-OWNER FEEDBACK

7:16 PM-7:28 PM

Bhumika and Philippa were present to ask the Co-op to endorse the universal earned paid sick days ordinance sponsored by the Southern Maine Workers' Center and the Maine Women's Lobby, now before the Health and Human Services subcommittee of the Portland City Council, which has accepted it and is currently receiving public comments. Philippa described the ordinance and answered Board questions. The Board thanked Bhumika and Philippa and told them they would make a decision by the next Board meeting.

5. EDUCATION AND EVOLUTION

7:29 PM-7:52 PM

John and Melissa provided a presentation on financial reporting basics, in particular the balance sheet and profit and loss statement.

6. GM UPDATES AND MONITORING/POLICY REVIEW

7:53 PM-8:05 PM

John presented the May financials and answered questions from the Board.

Ends Report B7: Communication & Support of the Board

John presented the B7: Communication & Support of the Board report and answered questions from the Board.

-The Board accepted by consensus the B7: Communication & Support of the Board report, finding it to include reasonable operational definitions/interpretations, and evidence to support John's assertion of compliance.

Ends Report B6: Staff Relations & Compensation (update from the May, 2018 Board meeting)

John presented the local comparative compensation data requested by the Board in May and answered questions from the Board.

7. SOCIAL TIME

8:06 PM-8:16 PM

8. COMMITTEES

8:17 PM-8:29 PM

The Board reviewed committee charters and approved by consensus charters for the Executive, Board Perpetuation and Ad hoc Ends Committees.

9. OPEN FORUM

8:30 PM-8:39 PM

The Board discussed the request to endorse the Portland Earned Paid Sick Time Ordinance and decided that it is in keeping with the Co-op's values and current practice, and that endorsing it creates far more good will than bad in the community. The Board decided by consensus that the Co-op will endorse the ordinance as long as no Board member objections are received by Friday. John will inform Erin Hennessy of the Southern Maine Workers' Center and MOs.

10 EXECUTIVE SESSION

8:40 PM -9:07 PM

The Board entered executive session to discuss the GM Compensation proposal.

11.NEXT MEETING

9:07 PM

The next Board meeting will be Tuesday July 24, 2018 from 7:00-9:00 PM at 409 Cumberland Avenue.

At 9:07 PM, the meeting was adjourned.

Respectfully submitted,

Sarah M. Braik
Board Assistant