

PORTLAND FOOD CO-OP Board of Directors
Meeting Minutes
February 22, 2022

Present: Mary Becker and Kerry Vachon, Co-presidents; Justin DeWalt, Secretary; Julianne Baroody; Lien De Brouckere; Colleen Finnell; Emily Lefebvre

Also present: John Crane, General Manager; Em Seekins, store staff; Heather Atwood, Francis Boero, Cameron Brookfield, Paul Lones, Amy Morse, Davinica Nemtzow, Frederick Selby, Member-Owners; Sarah Braik, Board Assistant

Absent: Melissa Emerson, Siobhan Whalen

CALL TO ORDER

7:03 PM

1. WELCOME/CHECK-IN/ANNOUNCEMENTS

7:03 PM-7:09 PM

Justin led a team-building exercise.

2. PRELIMINARIES

7:10 PM-7:13 PM

Julie reviewed the agenda and facilitated the meeting.

3. MEMBER-OWNER FEEDBACK

7:14 PM

One email was received by the Board this month and it was forwarded to John (GM) to respond to.

4. ADMINISTRATIVE ITEMS

7:14 PM-7:16 PM

--The Board approved by consensus the January 25 minutes

--The Board approved by consensus revisions to Policy Register C6.8 in order to bridge the gap between the close of voting and the election of officers in the first board meeting subsequent to the vote closure.

The Board letter for the annual report was tabled.

5. GM POLICY MONITORING B1: FINANCIAL CONDITION (2021)

7:17 PM-7:33 PM

John presented the B1: Financial Condition 2021 report and answered questions from the Board.

--The Board accepted by consensus the B1: Financial Condition 2021 report as being in compliance, finding it to include reasonable operational definitions/interpretations and evidence to support John's assertion of compliance, with the exception of B2: adequate net income, which is Covid-related and expected to resolve in the short term.

6. GM POLICY MONITORING A: ENDS STATEMENT

7:34 PM-8:06 PM

John presented the A: Ends report and answered questions from the Board.

--The Board accepted by consensus the A: Ends report as being in compliance, finding it to include reasonable operational definitions/interpretations and evidence to support John's assertion of compliance.

7. BREAK

8:07 PM-8:13 PM

8. COMMITTEE REPORTS

8:14 PM-8:57 PM

Justin presented the Ad Hoc Committee for Annual Meeting report and answered questions from the Board. He initiated a discussion of Covid protocols which will be continued in March.

Emily presented the Perpetuation Committee report, highlighting upcoming dates and answering questions.

Lien presented the Equity Committee report and announced that as the Listening Study will not be completed in time to create an action plan before the annual meeting, the results of the study will not be shared at Annual Meeting but rather at some point in the future.

10. CLOSING FORUM

8:58 PM-8:59 PM

12. NEXT MEETING

9:00 PM

The next Board meeting will be Tuesday March 22, 2022 from 7:00 PM-9:00 PM via Zoom.

At 9:00 PM the meeting was adjourned.

Respectfully submitted,

Sarah M. Braik

Board Assistant