

**PORTLAND FOOD CO-OP Board of Directors**  
**Meeting Minutes**  
**September 24, 2019**

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**Board Members Present:** Julianne Baroody, President; Melissa Emerson, Vice-President; Andrew Magoun, Treasurer; Mary Malia, Secretary; Colleen Finnell; Tim Lynch; Diane Rood

**Board Members Absent:** Sarah Alexander; Lien DeBrouckere

**Also Present:** John Crane, GM; Matt Thompson, Store Manager; Sarah Braik, Board Assistant

CALL TO ORDER

7:03 PM

1. WELCOME/CHECK-IN/ANNOUNCEMENTS

7:03 PM-7:09 PM

The Board discussed options for renewing its consultation contract with Cooperative Board Leadership Development (CBLD). The Board will approve a proposal via email prior to its next meeting.

2. AGENDA REVIEW

7:10 PM-7:18 PM

3. APPROVE MINUTES OF AUGUST 27 MEETING

7:19 PM

--The Board approved the August 27 minutes by consensus.

4. MEMBER-OWNER FEEDBACK

7:20 PM-7:29 PM

No Member-Owners (MOs) were present to provide feedback.

5. GM UPDATES AND MONITORING/POLICY REVIEW

7:30 PM-7:44 PM

Board members were urged to be present at the Co-op neighborhood cookout in October. Register Round-up was quite successful and next year John (GM) would like to increase the number of participants.

John presented the B8: GM Succession report and answered questions from the Board.

--The Board accepted by consensus the B8: GM Succession report, finding it to include reasonable operational definitions/interpretations and evidence to support John's assertion of compliance.

John presented an update to the B6: Staff Relations and Compensation report. The Board discussed ways staff could share their expertise with the Board.

Andrew presented highlights of the Board's monitoring policy C3: Agenda Planning and answered questions from the Board. Starting next month Diane will assume the role of managing the Board's self-monitoring.

#### 6. PERPETUATION COMMITTEE

7:45 PM -7:51 PM

Colleen presented the Perpetuation Committee report and answered questions from the Board. The Board discussed ways to seek MO input re: location, date and format for Annual Meeting and how to increase the effectiveness of the January Meet and Greet.

#### 7. SOCIAL TIME

7:52 PM-8:04 PM

#### 8. NON-OWNER PARTICIPATION IN BOARD MEETINGS

8:05 PM-8:09 PM

The Executive Committee presented a proposal to update the policy register to enable non-MOs to attend Board meetings by invitation.

--The Board approved the proposal by consensus.

#### 9. EDUCATION & EVOLUTION: REVIEW OF ENDS INTERPRETATIONS AND OPERATIONAL DEFINITIONS

8:10 PM-8:45 PM

At John's request, the Board discussed and provided feedback on the Ends interpretations and operational definitions that he developed last year. John will revise them based on the discussion.

#### 10. CLOSING FORUM

8:46 PM-8:56 PM

The Board decided to plan Education & Evolution sessions further ahead.

#### 10. NEXT MEETING

8:56 PM

The next Board meeting will be Tuesday October 22, 2019 from 7:00-9:00 PM at 409 Cumberland Avenue.

At 8:56 PM the meeting was adjourned.

Respectfully submitted,

Sarah M. Braik  
Board Assistant