

PORTLAND FOOD CO-OP Board of Directors
Meeting Minutes
June 25, 2019

Board Members Present: Melissa Emerson, Vice-President; Mary Malia, Secretary; Andrew Magoun, Treasurer; Sarah Alexander; Tim Lynch; Diane Rood

Board Members Absent: Julianne Baroody, President; Lien DeBrouckere; Colleen Finnell

Also Present: John Crane, GM; Sarah Braik, Board Assistant

CALL TO ORDER

7:04 PM

1. WELCOME/CHECK-IN/ANNOUNCEMENTS

7:04 PM-7:15 PM

John (GM) led a team-building exercise.

2. AGENDA REVIEW

7:16 PM

3. APPROVE MINUTES OF MAY 28 MEETING

7:17 PM-7:18 PM

--The Board approved the May 28 minutes by consensus, with a few edits.

4. CONFLICT OF INTEREST DISCLOSURES

7:19 PM

Deadline for submission is this week.

5. RETREAT FEEDBACK

7:20 PM-7:24 PM

Overall assessment of the Board retreat was positive, especially its focus on high-level issues.

6. MEMBER-OWNER FEEDBACK

7:24 PM

No Member-Owners (MOs) were present to provide feedback.

7. GM UPDATES AND MONITORING/POLICY REVIEW

7:25 PM-8:10 PM

John presented May financial reports and answered questions from the Board.

John presented the B6: Staff Relations and Compensation report and answered questions from the Board.

--The Board accepted by consensus the B6: Staff Relations and Compensation report as being in compliance, finding it to include reasonable operational definitions/interpretations and evidence to support John's assertion of compliance, with the exception of B.6.2 Cause or allow personnel policies to be inconsistently applied. The Board accepted John's plan for correction. The Board will review B6 in September or October, when data from the staff survey has been compiled.

John presented the B7: Communication and Support of the Board report and answered questions from the Board.

--The Board accepted by consensus the B7: Communication and Support of the Board report, with a request that the next B7 report expand the operational definition and interpretation to cover all sections of the policy.

8. SOCIAL TIME

8:10 PM-8:24 PM

9. EDUCATION & EVOLUTION: PRIORITIES AND CALENDAR FOR 2019

8:25 PM-9:04 PM

The Board adjusted the calendar to reflect its 2019 priorities of equity, democracy, store expansion and patronage dividends. An ad hoc Bylaws/dividends committee consisting of Tim and Melissa, with John sitting in, was formed. Mary and Diane joined the Board Perpetuation Committee. The Board will discuss in September the need for an MO liaison/committee or a diversity/inclusion committee.

10. NEXT MEETING

9:05 PM

The next Board meeting will be Tuesday July 23, 2019 from 7:00-9:00 PM at 409 Cumberland Avenue.

At 9:05 PM the meeting was adjourned.

Respectfully submitted,

Sarah M. Braik
Board Assistant