

PORTLAND FOOD CO-OP Board of Directors
Meeting Minutes
July 24, 2018

Board Members Present: Rachelle Curran Apse, President; Julianne Baroody, Vice President (via phone); Melissa Emerson, Treasurer; Sarah Alexander; Elizabeth Chapman; Timothy Lynch; Andrew Magoun; Megan Banner Sutherland (via phone)

Board Members Absent: Erin Covey-Smith, Secretary; Mary Malia; Chris Stacey

Also Present: John Crane, General Manager; Sarah Braik, Board Assistant

CALL TO ORDER

7:00 PM

1. WELCOME/CHECK-IN/ANNOUNCEMENTS

7:01 PM-7:11 PM

Sarah Alexander will chair the Board Perpetuation Committee, which also comprises Megan Banner and Melissa. They will present a timeline at the next Board meeting.

Sarah has also been appointed Executive Director of the Maine Organic Farmers and Gardeners Association (MOFGA).

2. AGENDA REVIEW AND TIME CHECK

7:10 PM

3. APPROVE MINUTES FROM JUNE 26 MEETING

7:11PM

--The Board approved the June 26 minutes by consensus.

4. ABSENTEEISM

7:12 PM

TABLED

5. MEMBER-OWNER FEEDBACK

7:13 PM-7:14 PM

No Member-Owners were present to provide feedback

6. GM UPDATES AND MONITORING/POLICY REVIEW

7:15 PM-8:10 PM

John (GM) and Melissa gave a presentation on understanding the profit and loss statement and answered questions from the Board.

Ends Report B1: Financial Condition (Q2)

John presented the B1: Financial Condition (Q2) report and answered questions from the Board.

-The Board accepted by consensus the B1: Financial Condition (Q2) report, finding it to include reasonable operational definitions/interpretations and evidence to support John's assertion of compliance, with the exception of B.1.2. John explained that B.1.2 is close enough to being in compliance that is adequate. The Board asked John in future to provide more specific data to back up his explanation of non-compliance.

Monthly Board Self-Monitoring Report C1: Governing Style

Andrew presented highlights from the C1: Governing Style survey.

7. SOCIAL TIME

8:11 PM-8:26 PM

8. ENDS COMMITTEE

8:27 PM-8:54 PM

Julie presented a proposed process and timeline and led a discussion. The Ends Committee took Board feedback to inform their next planning meeting to identify priority Ends. They will meet with John and share their proposed priorities with the Executive Committee before bringing them to the next Board meeting for discussion.

9. OPEN FORUM

8:55 PM-9:02 PM

Directors appreciated having an agenda that allowed sufficient time for each item and began discussing celebration of the Co-op's fifth birthday in late November 2019. After the conclusion of the Ends discussion in about six months, the Board will focus on long-term sustainability of the store.

10. NEXT MEETING

9:02 PM

The next Board meeting will be Tuesday August 28, 2018 from 7:00-9:00 PM at 409 Cumberland Avenue.

At 9:02 PM, the meeting was adjourned.

Respectfully submitted,

Sarah M. Braik
Board Assistant