



**Board of Directors' Meeting**  
**23 March 2021**

Time	Issue	Action	Lead
7:00pm	<b>Welcome</b> <ul style="list-style-type: none"> <li>• Check-ins/announcements</li> <li>• Team building exercise</li> </ul>	Settle in Share/Listen	Melissa
7:10pm	<b>Agenda review</b>	Discuss/Decide	Melissa
7:15pm	<b>Member-Owner Feedback</b> <i>Member-Owners: please email <a href="mailto:board@portlandfood.coop">board@portlandfood.coop</a> to let us know if you plan to attend so that we can expand this time.</i>	Listen/Share	Melissa
7:20pm	<b>Administrative Items</b> <ul style="list-style-type: none"> <li>• Minutes of 23 February 2021 Board meeting</li> <li>• Board contribution to annual report and meeting <ul style="list-style-type: none"> <li>◦ Approval of Proposed Agenda</li> </ul> </li> </ul>	Decide	Melissa
7:40pm	<b>Board Policy Monitoring</b> <ul style="list-style-type: none"> <li>• C8: Governance Investment</li> <li>• D4: Monitoring the GM Annual Survey</li> </ul>	Discuss/Decide	Siobhan
7:50pm	<b>Committee Reports</b> <ul style="list-style-type: none"> <li>• Perpetuation Committee <ul style="list-style-type: none"> <li>◦ Approve Candidate Slate</li> </ul> </li> <li>• Equity Committee</li> </ul>	Discuss  Discuss	Emily  Lien
8:15pm	<b>Break</b>		
8:20 pm	<b>Education and Evolution:</b> <b>Executive Session:</b> GM review process; delegate drafting of review letter Discussion of Monitoring Reports	Discuss/Decide	Julie
8:55pm	<b>Open Forum / Closing</b> Reflections How did this meeting go?	Listen/Share Comments	All
9:00pm	<b>Goodbye, Good Job!</b>		